



Georgia Department of Motor Vehicle Safety

2206 East View Parkway • Conyers, Georgia 30013 • 678.413.8650

Sonny Perdue
Governor

James R. (Jim) Davis
Commissioner

REQUEST FOR SHORT-TERM APPROVAL TO FILE HARDCOPY CITATIONS

F-A-C-S-I-M-I-L-E

To: **CAROLYN SANDERS, GA DMVS**
Fax # (678) 413-8412

From: Court Contact Name: _____
Court Name: _____
Court Contact Phone: (____) _____
Court Contact Fax: (____) _____
Court Contact Email ID: _____

Date: ____/____/____

Our court system is currently unable to file our Uniform Traffic Citations electronically due to the following reason(s):

We wish to request permission to file hardcopy citations in lieu of electronic citations for the following period of time:

Starting Date: ____/____/____ Ending Date: ____/____/____

We understand that it is our responsibility to insure that there is no duplication of citations submitted to DMVS once our system is again operational.

Signed by: _____ Title: _____